

## REQUIREMENTS

Both bride and groom must apply together. Each person **must** bring in a **certified** copy of his or her birth certificate (no hospital copies or registration forms). Bride **or** groom must show proof of residency (must have current address) in Milwaukee County for at least 30 days (does not apply to out-of-state residents). If either bride or groom has had a previous marriage, a filed copy of final judgment of divorce, legal annulment or certified death certificate must be shown at the time of application. **Wisconsin Statutes make it unlawful for any person to marry again until 6 months from the date of the granting of a judgment of divorce, REGARDLESS OF WHERE THE DIVORCE WAS GRANTED.** You cannot apply for a marriage license until the six months have elapsed.

**Both bride and groom must bring in Social Security cards.**

Also, you must supply the full name, address & phone number of the officiant performing the wedding ceremony.

Residents of Wisconsin must apply before the County Clerk of the County in which either is a resident. The license issued in that County may be used anywhere in the State. Non-residents (both out-of-state) must apply in the County in which they are to be married - the license issued would not be effective outside of that County.

## WITNESS TO A MARRIAGE

Two witnesses, 18 years of age or older, are required at the time of your wedding.

***Failure to meet these requirements will delay the issuance of your license.***

## ANY QUESTIONS

For clarification of any information provided, call **(414) 278-4067**.

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# HOW TO OBTAIN YOUR MARRIAGE LICENSE



PREPARED BY:  
THE OFFICE OF

**MARK RYAN**

**MILWAUKEE  
COUNTY CLERK**

A SERVICE PROVIDED BY MILWAUKEE COUNTY

## WHERE TO APPLY

Office of Mark Ryan, Milwaukee County Clerk, Room 105, Courthouse, 901 North 9th Street, Milwaukee. Applications accepted Monday thru Friday from 9:00 A.M. to 4:00 P.M. Office closed on Saturdays, Sundays and all legal holidays.

## WHEN TO APPLY

An application must be made at least 8 days but not more than 30 days prior to the date of marriage. The license is effective for 30 days upon the issuance date.

## MINIMUM AGE TO MARRY

Eighteen (18) years of age. Applicants that are 16 or 17 years of age, must have parent's consent (**both mother and father**) or legal guardian's consent. Consent form must be properly filled out and notarized. This form is available in the Office of the County Clerk.

## PERSONS WHO MAY NOT MARRY

No marriage shall be contracted between persons who are nearer of kin than 2nd cousins except that marriage may be contracted between first cousins where the female has attained the age of 55 years or either party has documented proof of sterilization.

## FEE

The marriage license fee is \$100.00, **CASH ONLY**, payable at the time of filing an application. **NO REFUNDS.**

## NOTE:

Any legal/certified documents not in the english language, must have attached to it a certified and/or notarized translation. Both bride and groom must speak and be able to read english. If not, it is up to the bride and groom to provide a translator.

## INTERESTED IN A COURTHOUSE WEDDING?

Civil ceremonies are performed by the Court Commissioner, Monday -- Friday, **by appointment only.** The fee is \$100.00 (cash only) payable on the day of your wedding. To schedule an appointment, call (414) 278-5100.

A list of judges and court commissioners, who perform wedding ceremonies at locations other than the Courthouse, is available at the Office of the County Clerk, Room 105 - Courthouse.